

SmartBUY Program

for

Planet IRM

Infrastructure Relationship Management Products and Services

Contract No. GSQ0009AE0021

November 2014

For further information, please contact:

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GSQ0009AE0021 Ordering Guide Planet Associates, Inc.



How to Order through this BPA

Planet Associates offers a variety of ordering options to meet your procurement needs, including telephone, fax, or mail.

Ordering via this BPA is decentralized. Orders are prepared by an authorized Government Ordering Officer, in accordance with the terms and conditions of this BPA and the GSA Schedule, or prime contractor authorized by a Government Contracting Officer in accordance with FAR Part 51. Orders may be placed by EDI, credit card, facsimile, on an authorized form such as a Standard Form (SF) 1449 or Department of Defense (DD) Form 1155.

Planet Associates' price list is available at http://www.planetassoc.com/SmartBUY.

Please supply the following information when you place your order:

- Government Customer
- Government Ordering Officer or Government Contracting Officer (authorizing Prime Contractor)
- Authorized Prime Contractor and/or any Authorized Sub-Contractor
- Order Contact Name
- Order Contact Organization
- Invoice address, phone number, and attention
- Purchase order number
- Cost center number, release number, job code, or any other information to be captured
- Quantity and description of product(s) to be ordered
- Government Customer End user name, phone number, and email address.
- Shipping address, phone number, and attention
- Shipping method

Placing an Order by Telephone

Planet Associates' Sales Department

Telephone number: +1.732.922-5300 ext 606

Hours: 8:30 a.m. to 5:30 p.m. EST Monday through Friday

Placing an Order by Fax

Planet Associates' Sales Department

Fax number: +1.732.440.4077

24 hours a day, 7 days a week



Sales will be available to process your order during regular business hours, which are between 8:30 a.m. and 5:30 p.m. EST Monday through Friday.

Placing an Order by Mail

You may place your order by mail using the address below:

Planet Associates Inc.

24 Wampum Road

Park Ridge, NJ 07656

Attention: SmartBUY Sales

Information for DD Form 350:

Company Name: Planet Associates Inc.

Address: 1 Meridian Rd, Suite 4, Eatontown, NJ 07724

DUNS: 076679133 Cage Code: 3EQV9

TIN#: 22-1955563

About this Contract

BPA Number: GSQ0009AE0021

Period of Performance

Base Period: Date of Award through 8/21/2010

Option Year 1: 8/22/2010 through 8/21/2011

Option Year 2: 8/22/2011 through 8/21/2012

Option Year 3: 8/22/2012 through 8/21/2013

Option Year 4: 8/22/2013 through 8/21/2014

Mod 9: 8/22/2014 through 11/20/2014

GSA Contract Number: GS-35F-0928N

DUNS Number: 076679133

Tax ID Number: 22-1955563

Cage Code Number: 3EQV9

Overview



In the spirit of the Federal Acquisition Streamlining Act, the General Services Administration (GSA), Federal Acquisition Service (FAS), SmartBUY Program Management Office (PMO) and Planet Associates, Inc. enter into an agreement to further reduce the administrative costs of acquiring commercial items from the General Service Administration (GSA) Federal Supply Schedule (FSS) Contract (GS-35F-0928N).

FSS Contract Blanket Purchase Agreements (BPAs) reduce contracting and open market costs such as: search for sources, the development of technical documents, solicitations, and the evaluation of bids and offers.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The objective is to create a purchasing mechanism for the Government that works better and costs less.

Authorized Users. This BPA has been designated as a GSA/FAS/SmartBUY PMO and DoD/ESI Agreement and is open for ordering by all United States Federal agencies, Department of Defense Components, authorized state and local government entities, and authorized contractors. For the purposes of this agreement, a DoD component is defined as: the Office of the Secretary of Defense (OSD), the Military Departments, the Chairman of the Joint Chiefs of Staff, the Combatant Commands, the Inspector General of the Department of Defense (DoD IG), the Defense Agencies, the DoD Field Activities, the U.S. Coast Guard, and the Intelligence Community. GSA or other applicable ordering organizations/agencies are authorized to place orders under this BPA on behalf of DoD end users and must comply with DFARS 208.7400. This BPA is also open to all cost-reimbursement Contractors authorized to order in accordance with FAR Part 51.

About Planet Associates, Inc.

Planet Associates, Inc., with headquarters located in Eatontown, NJ, is a Veteran-owned Small Business that pioneered the concept of Infrastructure Relationship Management (IRM) in the 1990's. Planet Associates develops, licenses and supports the Planet® IRM family of infrastructure relationship management software products. Planet IRM enables government organizations to support strategic and tactical priorities while providing a visualized, centralized and consolidated Configuration Management System (CMS) of both physical and cyber infrastructures and associated dependencies. It is a comprehensive solution that integrates IT asset management to physical infrastructure through a visualization engine equipped with extensive analysis tools. In addition, it integrates orphaned IT infrastructure data (e.g., Visio drawings, Excel spreadsheets, hand-crafted databases, and static data calls) into an accurate, collaborative, real-time data repository.

Points of Contact

Planet Associates, Inc.

1 Meridian Rd, Suite 4 Eatontown, NJ 07724



POC: Kathy Haupt, Contract Administrator +1.732.922.5300 ext 606 khaupt@planetassoc.com



Government:

Procuring Contracting Officer (PCO):

U.S. General Services Administration Federal Acquisition Service SmartBUY Program Management Office 10304 Eaton Place Suite 3A-05 Fairfax, VA 22030-2213

POC: Lisa Yimbo Phone: 1.703.306.6618 Fax: 1.703.795.6641 Email: lisa.yimbo@gsa.gov

Project Manager (PM):

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